

FUNTASIA EDUCARE CENTRE

Registration Form

Registrasie Vorm

2021

8 MULDER ST. THE REEDS. CENTURION

012 661 2213 | 084 477 0426

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www.funed.co.za



FUNTASIA EDUCARE CENTRE DUAL MEDIUM CHILDCARE CENTRE THE REEDS, CENTURION

2021 REGISTRATION FORM

Welcome to Funtasia Educare Centre family.

We are a community based, dual medium (Afrikaans and English), certified child care facility that aims to render a one-stop, holistic service to parents of infants (6 weeks and up), toddlers and preschoolers up to 6 years old (grade R). Since 2008, we have built a safe and loving space where your child can grow, learn and play, with a magnificent stimulation program developed by professionals in order for your child to reach their highest potential, whilst having fun.

GENERAL SCHOOL INFORMATION

Funtasia offers a safe space for parents who are looking for loving and stimulating environment for your child to learn and grow. We are open Monday to Friday from 06:30 to 18:00 and offer full-day, half-day and day-rate day-care packages.

Our school fees include the following:

- Qualified and loving teachers and staff members.
- Safe premises with 24hrs armed response.
- A comprehensive approach to Early Childhood Development (with a focus on your child's physical, mental, emotional, social, and personal development).
- Specialized Gross Motor Program, which was developed by Louise van Biljon (B.Sc Human Movement Science – Honors, Kinderkinetici with specialization in Child Development) from Khalri.
- Balanced Diet which includes breakfast, lunch, and 2 snacks (all of which are freshly prepared on the premises daily).
- Hands-on management by owners.
- Dual language nursery school – Afrikaans & English.
- Small classes to ensure individual attention and growth.
- Fun daily routines with a focus on development at every stage.
- Friday fun days such as make-and-bake, science experiments, teaching emotional intelligence, visits from experts such as reptile enthusiasts and puppet shows.

We are situated in The Reeds, Centurion and are open all year, except public holidays and during the annual December school holidays.

For a complete fee breakdown please refer to page 4.

To enroll your child, please fill in the below form with as much detail as possible.

Thank you and looking forward to welcoming your child into our family.

ADDRESS: 8 MULDER STREET, THE REEDS, CENTURION
TEL: 012 661 2213 | CELL: 084 477 0426 EMAIL: FUNTASIA2008@GMAIL.COM

FUNTASIA EDUCARE CENTRE – 2021 REGISTRATION FORM/REGISTRASIE FORM

1. PERSOONLIKE INFORMASIE/PERSONAL INFORMATION

Kind se besonderhede/Details of child:

Naam/Name : _____
Van/Surname : _____
Noemnaam/Nickname : _____
Geboorte datum/Date of Birth : / / (yy/mm/dd) _____
Geslag/Gender : Seun/Male Dogter/Female _____
Huis adres/Home address : _____

Vader se besonderhede/Details of father:

Naam/Name : _____
Van/Surname : _____
ID Nommer/ID Number : _____
Beroep/Occupation : _____
Naam van Maatskappy /Company name : _____
Kontak Besonderhede/Contact Details
Werk No/Work Nr : _____
Selfoon No/Work Nr : _____
Epos Adres/Email Address : _____

Moeder se besonderhede/Details of mother:

Naam/Name : _____
Van/Surname : _____
ID Nommer/ID Number : _____
Beroep/Occupation : _____
Naam van Maatskappy /Company name : _____
Kontak Besonderhede/Contact Details
Werk No/Work Nr : _____
Selfoon No/Work Nr : _____
Epos Adres/Email Address : _____

Huweliks status (Omkring toepaslike antwoord)/Marital status (Circe the applicable answer):

Getroud/ Married Ongetroud/ Single Geskei /Divorced Ander/Other: _____
Indien geskei, wie het beheer en toesig oor die kind: _____
In case of divorce, who has custody of the child: _____

2. SKOOL INFORMASIE/SCHOOL INFORMATION

Begin datum/Starting date : / / _____

Persone wat die kind mag kom optel by die skool/Persons that may pick the child up from school:

1	Naam & Van/Name & Surname	:	_____
	Kontak Nr/Contact No	:	_____
	Adres/Address	:	_____
2	Naam & Van/Name & Surname	:	_____
	Kontak Nr/Contact No	:	_____
	Adres/Address	:	_____

3. MEDIESE AGTERGROND/MEDICAL HISTORY

Het u kind enige allergiëe? /Does your child have any allergies? : Ja/Yes Nee/No
Indien ja, veduidelik asseblief/If yes, please explain : _____

Ly u kind aan enige siektes? / Does your child suffer from any illnesses? : Ja/Yes Nee/No
Indien ja, veduidelik asseblief/If yes, please explain : _____

Het u kind enige operasies in die laaste 12 maande ondergaan? : Ja/Yes Nee/No
Has your child undergone any operations within the past 12 months?
Indien ja, veduidelik asseblief/If yes, please explain : _____

Watter kindersiektes het u kind reeds gehad?
Please indicate which children's diseases your child has already had?

Gebruik u kind kroniese medikasie? / : Ja/Yes Nee/No
Does your child use any chronic medication?
Indien ja, veduidelik asseblief/If yes, please explain : _____

Is u kind op datum met sy/haar immunisering? : Ja/Yes Nee/No
Is your child up to date with his/her immunization?

VERSKAF ASSEBLIEF 'N AFSKRIF / PLEASE SUPPLY A COPY

4. MEDIESE FONDSE BESONDERHEDE/MEDICAL AID DETAILS

Mediese fonds naam/Medical aid name : _____
Mediese fonds nommer/Medical aid number : _____
Hooflid/Main member : _____
Huisdokter/Family Doctor : _____
Kontaknommer/Contact details : _____

Kontak persoon in geval van nood Naam/Name : _____
(anders as ouers) Sel No/Cell Nr : _____

Contact person in case of an emergency Adres/Address : _____
(if parents cannot be reached) _____

OUER HANTEKENING/ PARENT SIGNATURE

DATE

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SCHOOL FEES & PAYMENT TERMS AND CONDITIONS

MONTHLY FEES

We have 4 different day-care options available to parents:

FULL DAY (paid over 12 months) until 18:00	:	R3200.00 per child per month
FULL DAY (paid over 11 months) until 18:00	:	R3491.00 per child per month
HALF DAY (paid over 12 months) until 12:00	:	R3000.00 per child per month
DAY FEE PER CHILD (adhoc basis) until 18:00	:	R150.00 per child per day

ONCE OFF-FEES (PAID ANNUALLY)

There is an annual administration fee of **R1000.00 per child per year**. This non-refundable fee includes a branded Funtasia t-shirt, our yearly calendar, any school related excursions, fun days and extra school activities such as puppet shows and make-and-bake.

We also offer an optional **yearly discounted stationery and toiletry packs** which includes everything your child will need for the 2021 school year, please see Appendix 1 for inclusions and prices.

DISCOUNTS & INCENTIVES

- A 5% discount will apply if your account is paid in advance for 6 or 12 months a year.
- If you enroll more than 1 child, you will get a discount of a R100.00 per child per month.
- If a new parent enrolls their child into the school due to your reference, you get R250.00 incentive cash-back.

TERMS & CONDITIONS

1. All payments must be done before the 31st of each month for the following month (in advance).
2. All payment must be made into the following account (using your child's name and surname as reference):

BANKING DETAILS	
Bank	FNB
Account name	Funtasia Educare Centre
Account number	62159635766
Branch code	250130
Branch Name	The Reeds
Type of account	Current

3. Arrangements can be made to pay on the 15th of the month for the following month (in advance).
4. Late payment will result in a penalty fee of R10.00 per day.
5. A 5% discount will apply if your account is paid in advance for 6 or 12 months a year.
6. Should your account become more than 2 months in arrears, we will unfortunately, not be able to continue our service to you, until the account has been fully paid.
7. The annual administration fee (R1000.00), is payable at the beginning of the year or when your child start school. Please note that this amount is non-refundable.
8. Our annual stationery and toiletry packs (see appendix 1 for information and rates), are also payable at the beginning of the year or when your child start school. Please note that this amount is non-refundable.
9. Proof payments must be provided to the school office via email (funtasia2008@gmail.com) or hard copy.
10. No discount will be given if a child did not attend school, for whatsoever reason.
11. December is a fully paid month.
12. On termination of this contract a calendar months' notice must be given in writing to Funtasia Educare Centre. No notice may be given in November.
13. If you do not comply with the termination agreement as set out in point 12 you will be held liable for a full month fee.
14. Please note that although the monthly school fee is R3200.00 over 12 months, we have implemented an 11-month payment system, to assist parents with the December school fees. R291.00 will be added to your monthly bill which means you will not have to pay school fees at the end of November for December 2021. The total monthly expense is R3491.00 over a 1-month payment period. This is optional.
15. Your child must be collected no later than 18:00. If you collect your child later than 18:00, the following fees will apply: R40.00 per child for the first 30 min and then R60.00 per half an hour after that. On a Friday there is a penalty fee of R150.00 per child per half an hour.
16. Funtasia Educare Centre reserves the right to do a credit check.

I _____, acknowledge that I will pay the amount annual registration fee of R1000.00 (once-off) and the following monthly rate (please indicate):

- Full-Day – Paid Over 12 Months @ R3200.00 per child per month
- Full-Day – Paid Over 11 Months @ R3491.00 per child per month
- Half-Day – Paid Over 12 Months @ R3000.00 per child per month

on or before the 1st day of every month.

If any special arrangements, needs to be made, please specify below:

I _____, understand that I will pay a penalty fee of R10.00 per day for any delayed or late payments.

Please indicate if you would like to purchase our Annual Stationery & Toiletry Pack for your child (see appendix 1 for inclusions):

- 1-3-Year-Old Pack @ R800.00 per child per year (once off fee)
- 4-5 -Year-Old Pack @ R800.00 per child per year (once off fee)
- Grade R Pack @ R900.00 per child per year (once off fee)
- No thanks, I will purchase all these items myself and send it to the school

By signing this document, you agree to all the terms and conditions, as laid out in this form.

Parent Signature

Date

INDEMNITY FORM

I _____, the legal guardian of _____, born on _____, give permission that my child may take part in all activities and projects that the school offers on a daily basis.

I acknowledge that although all effort will be made to keep my child safe; I will be responsible for any medical bill in the case of emergencies where my child had to be taken to a medical doctor or hospital.

I give permission to head of the school to take my child to hospital and/or medical doctor if deemed necessary.

The school will not take any responsibility for any injuries sustained or loss or damage suffered by the direct and/or indirect action of any Funtasia staff, children, parents, representative etc.

The client indemnifies:

- Funtasia Educare Centre; and/or
- Any facilitator, employee of the school and any agent, guest and other person associated with the school.

Parent/Guardian

Signature

Date



**FUNTASIA EDUCARE CENTRE
DUAL MEDIUM CHILDCARE CENTRE
THE REEDS, CENTURION**



FINANCIAL CLEARANCE

School : _____
 Telephone Number : _____
 Annual Fees for 2021 : R _____

CERTIFICATE

Name of Learner : _____
 Name of Account Holder : _____
 ID Number : _____
 Current Fees Paid to Date : _____
 Fees Outstanding Fees : _____

Please see attached copy of the statement for the previous year.

Thank you for your assistance.

This is to certify that the above person has paid the school fees as indicated.

 Signature of Head/Bursar

 Date

Stamped by school



APPENDIX 1 – STATIONERY & TOILETRIES ANNUAL

To make your work as a parent a bit easier, we have created a stationery and toiletry pack for your child, which can be purchased once-off (annually). It includes everything your child needs for their entire school year at Funtasia Educare Centre.

1-2; 2-3-YEAR-OLD-PACK @ R800.00 PER CHILD PER YEAR

- 1 x 250ml Drinking Cup
- 6 x Tubes of Kids Toothpaste
- 2 x Kids Toothbrushes
- 1 x Facecloth
- 6 x Bottles of Anti-Bacterial Liquid Soap
- 1 x Sun Hat
- 2 x Packs of Thick Crayons (12-Pack)
- 1 x Rime of Printing Paper
- 1 x Kids Scissors
- 6 x Packs of 72 Wet Wipes
- 4 x Glue Sticks (40g)
- 1 x Water based paint (set of 4)
- 1 x Bottle of Craft Glue (250ml)
- 1 x 500-Page Colouring Book
- 1 x 50-Page Flip File
- 1 x Plastic Soccer Ball
- 2 x Packs of Thick Colour Chalk
- 4 x Packs of Reward Stickers (10 per pack)
- 1 x Puzzle (3-6pc or 12-30pc)
- 6 x Boxes of 200 Tissues

3-4; 4-5-YEAR-OLD-PACK @ R800.00 PER CHILD PER YEAR

- 1 x 250ml Drinking Cup
- 6 x Tubes of Kids Toothpaste
- 2 x Kids Toothbrushes
- 1 x Facecloth
- 6 x Bottles of Anti-Bacterial Liquid Soap
- 1 x Sun Hat
- 2 x Packs of Thin Crayons (12-Pack)
- 1 x Rime of Printing Paper
- 1 x Kids Scissors
- 3 x Glue Sticks (40g)
- 6 x Packs of 72 Wet Wipes
- 1 x Tray of Watercolour paint
- 1 x Bottle of Craft Glue (250ml)
- 1 x 500-Page Colouring Book
- 1 x 50-Page Flip File
- 1 x Plastic Soccer Ball
- 2 x Packs of Thick Colour Chalk
- 4 x Packs of Reward Stickers (10 per pack)
- 1 x Puzzle (30-60pc)
- 2 x Twister Crayons (12 Pack)
- 1 x A4 Blank Page Book (72 pages)
- 6 x Boxes of 200 Tissues

GRADE-R PACK @ R900.00 PER CHILD PER YEAR

- 1 x 250ml Drinking Cup
- 6 x Tubes of Kids Toothpaste
- 2 x Kids Toothbrushes
- 1 x Facecloth
- 6 x Bottles of Anti-Bacterial Liquid Soap
- 1 x Sun Hat
- 2 x Packs of Thin Crayons (12-Pack)
- 1 x Rime of Printing Paper
- 1 x Kids Scissors
- 3 x Glue Sticks (40g)
- 1 x Tray of Watercolour paint
- 1 x Bottle of Craft Glue (250ml)
- 1 x 500-Page Colouring Book
- 6 x Packs of Wet Wipes
- 1 x 50-Page Flip File
- 1 x Plastic Soccer Ball
- 2 x Packs of Thick Colour Chalk
- 4 x Packs of Reward Stickers (10 per pack)
- 2 x Twister Crayons (12 Pack)
- 1 x A4 Blank Page Book (72 pages)
- 1 x A4 White Board
- 4 x White Board Markers
- 1 x White Board Eraser
- 2 x HB Pencils
- 1 x Ruler
- 1 x A4 Plastic Zipper Bag
- 2 x Pack of Colour Pencils (12Pack)
- 6 x Boxes of 200 Tissues

Please indicate on the school form, if you would like to purchase one of the above packs for your child.

If you choose not to buy the pack, please ensure that you send all these items with your child to school on their first day of school in 2021.

If you have any questions, please do not hesitate to contact us.

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FANTASIA EDUCARE CENTRE DUAL MEDIUM CHILDCARE CENTRE THE REEDS, CENTURION



SOCIAL MEDIA & WEBSITE CONSENT FORM

We are very excited to inform you that we are busy updating our website, Facebook and Instagram page.

We want to make our site presentable, user friendly and as beautiful as possible. And what is more beautiful than our children? 😊

Therefore, we would like to ask your permission as the parent, to use some of the photos taken at school (during class, etc) on our website, Facebook and Instagram.

Seeing that Facebook is an open-to-public site, we need the permission of the parents to post pictures of their child on these platforms.

Please note that Fantasia’s responsibility lies solely at placing the photos on the website, Instagram and Facebook, and does not extend to the possible use of the photos by the public.

We will however monitor our Facebook and Instagram pages closely and only invite parents to like and participate on the pages, therefore limiting the traffic of outsiders.

Please sign this consent form, in agreement of the above-mentioned request.

I, _____ (parent)

Parent of _____ (child)

Hereby give permission that my child’s photos may be used on

Website	YES / NO	(please indicate)
Facebook	YES / NO	(please indicate)

Signature

Date